

Regional Health and Safety Questionnaire and Evaluation Tool

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Background

- Various pre-qualification systems in place (within industry & local authorities).
- Capacity engaging same contractors for a variety of clients (WCC, HCC & UHCC).
- Desire to minimise overhead costs for all parties involved while still meeting Principal's H&S obligations.

Project Team

- Prithi Gajanayaka (PM, Capacity)
- Mark Avery (independent H&S consultant)
- Iqbal Idris (Capacity)
- Brian Smith (Capacity)
- Jon Visser (WCC)

Single Evaluation Tool

- Developed Feb to Aug 2009.
- Considered other accreditation systems:
 - ACC
 - Operate Safe
- Incorporated additional industry standard questions & reference check.

Result:

- Contractor details & instructions
- Part One: Contractors with accreditation
- Part Two: Contractors without accreditation
- Appendix: Referee evaluation sheet



Health and Safety Questionnaire and Evaluation Scoring Tool



Used For:

- Evaluation of contractors' H&S systems and track record before adding them to a “compliant contractor register”.
- Contractors tendering for simple works.
- More significant works if supplemented by additional H&S criteria in tender docs.

Benefits

- Simple and more likely to be consistent.
- Minimisation of overhead costs/duplication.
- Pre-qualification for one authority would be transferable to other authorities (including sharing of review information).

